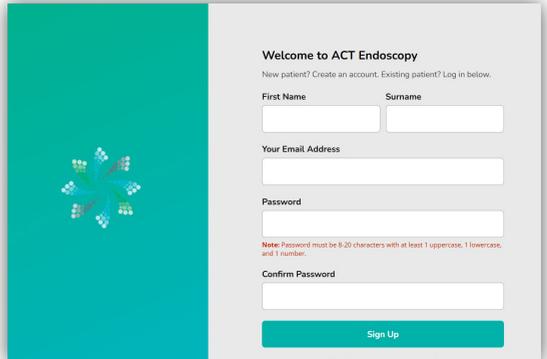


ACT Endoscopy eAdmissions

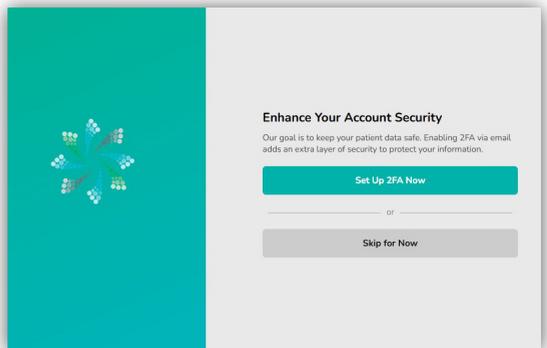
To complete your admission forms online, visit our eAdmission portal www.preadmit.com.au/patient/actendoscopy and follow these simple steps:

1. Create a new account using your name and email address, and a password selected by you. Click the 'Sign Up' button once all this information is filled in. If you are an existing patient, you can 'Login' using your previous details.
2. You will be given the option to utilise email verification, however you are able to "Skip for Now" if you would prefer not to use it.
3. You will be redirected to your 'Patient Portal' page. Click on 'Start a new admission' at the top right of the page.
4. Complete the form and follow the prompts at the end of each page. You must fill out all questions to the best of your ability.
5. Once you have completed the admission form and the patient health history, you will have the option to upload a copy of the following (if you have one), your signed consent, medications list, or advance health directive.
6. Once you have finished completing the form, simply click the 'Sign Now' and 'Submit' button.

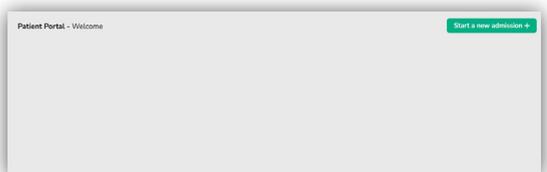
You have now created your admission forms and they are waiting for viewing by our staff.



The screenshot shows a sign-up form with a teal sidebar on the left containing a logo. The form is titled "Welcome to ACT Endoscopy" and includes a link for existing patients. It has input fields for First Name, Surname, Your Email Address, and Password. A note specifies password requirements: "Note: Password must be 8-20 characters with at least 1 uppercase, 1 lowercase, and 1 number." There is a "Confirm Password" field and a teal "Sign Up" button.



The screenshot shows a security screen titled "Enhance Your Account Security". It explains that 2FA is used to keep patient data safe. There is a teal "Set Up 2FA Now" button, a horizontal line with "or" in the center, and a grey "Skip for Now" button.



The screenshot shows the "Patient Portal - Welcome" page. It has a teal sidebar on the left with the logo. In the top right corner, there is a teal button labeled "Start a new admission".

If you have any questions regarding your eAdmission please do not hesitate to call us on (02) 6232 4790



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