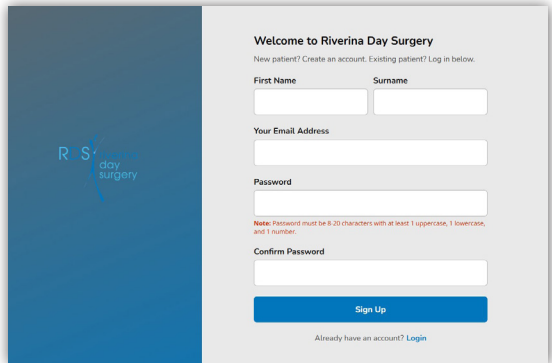


Riverina Day Surgery eAdmissions

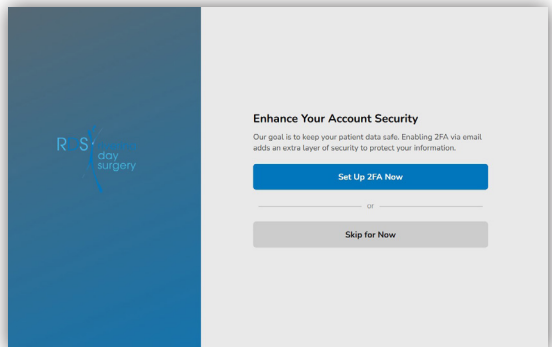
To complete your admission forms online, visit our eAdmission portal www.preadmit.com.au/patient/rds and follow these simple steps:

1. Create a new account using your name and email address, and a password selected by you. Click the 'Sign Up' button once all this information is filled in. If you are an existing patient, you can 'Login' using your previous details.
2. You will be given the option to utilise email verification, however you are able to "Skip for Now" if you would prefer not to use it.
3. You will be redirected to your 'Patient Portal' page. Click on 'Start a new admission' at the top right of the page.
4. Complete the form and follow the prompts at the end of each page. You must fill out all questions to the best of your ability.
5. Once you have completed the admission form and the patient health history, you will have the option to upload a copy of the following (if you have one), your signed consent, medications list, or advance health directive.
6. Once you have finished completing the form, simply click the 'Sign Now' and 'Submit' button.

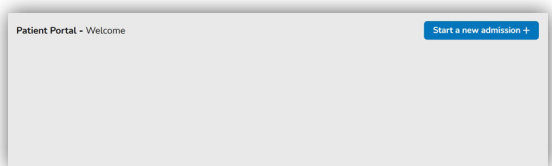
You have now created your admission forms and they are waiting for viewing by our staff.



The screenshot shows the 'Welcome to Riverina Day Surgery' page. On the left is a blue sidebar with the RDS logo. The main content area has a light grey background. It includes a header with the RDS logo, a sub-header 'Welcome to Riverina Day Surgery', and a prompt: 'New patient? Create an account. Existing patient? Log in below.' Below this are input fields for 'First Name' and 'Surname', followed by 'Your Email Address' and 'Password'. A note specifies: 'Note: Password must be 8-20 characters with at least 1 uppercase, 1 lowercase, and 1 number.' There is a 'Confirm Password' field and a blue 'Sign Up' button. At the bottom, there is a link: 'Already have an account? Login'.



The screenshot shows the 'Enhance Your Account Security' page. It features the RDS logo on the left. The main content area has a light grey background. It includes a sub-header 'Enhance Your Account Security' and a paragraph: 'Our goal is to keep your patient data safe. Enabling 2FA via email adds an extra layer of security to protect your information.' Below this are two buttons: a blue 'Set Up 2FA Now' button and a grey 'Skip for Now' button, separated by the word 'or'.



The screenshot shows the 'Patient Portal - Welcome' page. It has a light grey background. At the top left, it says 'Patient Portal - Welcome'. At the top right, there is a blue button with a white plus sign and the text 'Start a new admission +'. The rest of the page is blank.

If you have any questions regarding your eAdmission please do not hesitate to call us on (02) 6925 6256



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